

	Library	Bathrooms	Hallways	Playground	On the bus/Bus stops	Cafeteria	Office	Classrooms/ Computer and Science lab
Safe	- Stand in line on the red carpet facing front quietly - Sit gently on beanbags	- Walk safely when entering and exiting - Keep your hands and feet to yourself	- Walk on walkways - Travel in a single file line facing front - Walk your scooters, skateboards, and bikes on campus	- Use the equipment properly for what it is made for - Only use the hills to go up to the concrete or down to the field - Keep hands and feet to yourself	- Stay seated on bottoms at all times with all body parts out of the aisles - Face forward, feet on the ground - Walk on and off the bus using the handrail	- Eat only the food you brought or bought - Walk inside, line up quietly when dismissed - Use the correct door to enter and exit	- Use bike racks for intended purposes only - Walk in front of and in the office	- Walk inside - Sit safely in your chair with 4 legs on the ground
Honest	- Check out all books before leaving the library - Report damaged books to librarian	- Use the student bathrooms only (cafeteria bathrooms during lunch/recess, library bathrooms during class) 5 minutes maximum in the bathroom	Ask permission before going anywhere, and go only to the place where you have permission to go	Report damaged equipment to an adult	Leave other's property alone	- Sit at your assigned table and remain seated while eating - Food must stay in the cafeteria	Permission must be given for nurse visits by classroom teacher	Report broken equipment to the teacher
Accountable	- Place the marker in before you take the book off the shelf - Return books weekly and recheck if not finished - Place book back in the bin and push in chairs until the back touches the table	- Throw trash in the bins - Use 2 paper towels to dry hands - Flush toilets after every use	- Go directly to your destination and back with a pass - Walk directly to your destination during dismissal	- When the whistle blows- freeze, then put equipment away and line up quickly - Keep the playground clean, food stays in the cafeteria	- Keep all items inside backpacks and lunchboxes - Keep hands, feet, and objects to yourself	- Keep hands, feet, and objects to yourself - Put garbage, bottles, and cans in designated containers - Wait patiently until your table is dismissed	- Arrive between 8:10 and 8:40 - Follow school rules - Litter happens, pick it up	- Leave the room better than it was when you entered - Clean up after yourself
Respectful	- Use quiet whisper voices - Treat books with care	- Use quiet voices - Aim into the bowl - Keep private parts private	- Use quiet voices - Face forward in line	- Ask your teacher before going anywhere - Be respectful of the playground and nature - Walk around other's games and Coach L's class	- Listen and follow directions from the bus driver - Use quiet whisper voices - Leave the bus in the condition you found it	- Leave other's food alone - Clear tables of food and trays before lining up - Use whisper voices	- Office is a quiet zone, use quiet voices - Use the correct door to the office - Wait quietly in specific area (question, drop off, pick up, nurse)	- Get permission before using others things - Help other students around you - Raise your hand to ask a question or to get help
Positive	Be helpful to the librarian and others	Use the sink to wash hands only, and use only 2 pumps of soap to wash	Let the rocks stay in their place	- Include others in games - Use positive and appropriate words	- Use positive words, be respectful - Let the rocks stay in their place	- Use positive words, be respectful - Use your best manners	Smile and say "excuse me"	Participate in all activities

Updated 5/30/12

Office waiting areas:

Nurse – go directly to health office

Drop off note – pink box

Waiting for a parent to pick up – sit in a chair

Ask a question or deliver a note from a teacher to Miss Nancy or Miss Paula – stand quietly next to their desk