

**BARSTOW UNIFIED SCHOOL DISTRICT**  
551 South Avenue "H"  
Barstow, California 92311

Date of Application: \_\_\_\_\_

**APPLICATION FOR USE OF SCHOOL PROPERTY**

School \_\_\_\_\_ Date of Use \_\_\_\_\_ Hours \_\_\_\_\_ to \_\_\_\_\_

Name of Organization \_\_\_\_\_ Purpose \_\_\_\_\_

Admission Charge, Solicitation, Collection \_\_\_\_\_ Number of People Expected \_\_\_\_\_  
(yes or no) (Approximately)

Meeting open to the public \_\_\_\_\_. Indicate special services required below.  
(yes or no)

- Classroom       Auditorium       Public Address System       Other \_\_\_\_\_
- Cafeteria/Kitchen       Gym       Tables - # Needed \_\_\_\_\_
- Multi-purpose Room       Chairs - # Needed \_\_\_\_\_

The above mentioned hours will be strictly observed, and should it be necessary to extend the time beyond that specified in this application, special permission must be obtained from the School Principal, and in such instances, additional charges may be necessary.

In consideration of being permitted to use facilities of the Barstow Unified School District in connection with the activity specified above, on the sites specified, do hereby covenant and agree that the Barstow Unified School District, their officers, employees, agent members or representatives shall not be liable for any loss, damage, injury, or liability of any kind to any person or property caused by or arising from any use of the premises of the Barstow Unified School District, or any part thereof, or by any defect in any building structure or improvement thereon, or in any equipment to be used therein, or because of the same being out of repair or arising from any act or omission of the undersigned or its agents, employees, nor shall the above enumerated entities be liable for any loss, damage, or injury from any cause whatsoever to the property or person of the undersigned or any of its employees, agents or other persons entering upon or using said premises or any part thereof, or to any property stored or placed thereon.

Notwithstanding anything to the contrary herein contained and irrespective of any insurance carried by the undersigned for the benefit of the above enumerated entities, the undersigned agrees to protect, indemnify, covenant not to sue and hold the above enumerated entities and said premises harmless from any and all damages or liabilities of whatsoever nature arising out of or in connection with the Barstow Unified School District or in the use of occupancy of the premises or arising from any state or condition of said premises or any part thereof. The applicant agrees to furnish such liability or other insurance for protection of the public and the lessor as the lessor may require. The applicant agrees to reimburse school district for any damages to school property occasioned by or growing out of the use herein requested.

The applicant certifies, under penalty of perjury, that the school property will not be used for the commission of any crime including, but not limited to, the crime specified in Sections 11400 and 11401 of the California Penal Code.

Certificate of Insurance Attached       (see back of application for more information)

Authorized Person \_\_\_\_\_  
(Print name and then signature) (Title)

Address \_\_\_\_\_ Telephone \_\_\_\_\_

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**PERMIT FOR USE OF SCHOOL PROPERTY**

Custodian or Cafeteria Service for \_\_\_\_\_ hours will be required if permit granted.

Tentative approval by building Principal \_\_\_\_\_

Charge for Use: \_\_\_\_\_  
(All charges are payable to the Barstow Unified School District five days before date of use.)

Subject to the above agreement, and in accordance with applicable Laws, Rules, and Regulations, this request is granted by the Barstow Unified School District.

Approved \_\_\_\_\_ Date \_\_\_\_\_ Signed \_\_\_\_\_  
(yes or no) (Business Services Representative)

*Original to Applicant, copies to Business Office, M&O Staff, and Principal*

# Barstow Unified School District

## Certificate of Liability

The Barstow Unified School District requires that all groups using district facilities carry liability insurance in the amount of at least \$1,000,000 per occurrence. A Certificate of Liability must be received by the Business Services Department prior to use of facilities. The District and Southern California Schools Risk Management (SCSRM) need to be endorsed as additionally insured on the certificate as holders. Additional information that needs to be included on the certificate description is the activity, date and site of usage.

## Use of Facilities Fee Schedule

### Group I Non-profit or Charitable Associations Group II Commercial Groups (Rental Value)

<u>Room</u>	<u>Group I</u>	<u>Group II</u>	
Classroom	\$15 per meeting	\$30/hour	3 hour minimum
Multipurpose Room	\$40 first hour \$18 additional hours	\$80/hour	3 hour minimum
Cafeterias/Kitchens	\$40 first hour \$18 additional hours	\$80/hour	3 hour minimum
Gym	\$60 first hour \$30 additional hours	\$120/hour	3 hour minimum
Fields - with lights	\$300 – game	\$300/hour	3 hour minimum
without lights	\$150 – game	\$150/hour	3 hour minimum
Staff	\$30/hour (2 hour minimum)*	\$30/hour	2 hour minimum

\*\$20/hour – Straight Time  
\$30/hour - Overtime